

Official Use Only

Application Number _____ Approved _____ Date _____

APPLICATION FOR A GROUP GATHERING LICENSE TO SELL AND DISPENSE ALCOHOLIC LIQUOR AT A GATHERING OF PERSONS

Provide: Federal I.D. Number _____ Date of Affair _____ Hours of Affair _____

TO: Office of the Alcoholic Beverage Control Commissioner Carvel State Office Building, 820 French Street Wilmington, DE 19801 (302) 577-5222

I, _____, being the Manager or Person-in-Charge (Manager/PIC's Name) (PIC) of a gathering of persons where alcoholic liquors are to be sold, on behalf of and in the name of

_____ (_____) _____ (Name of Organization/Party) (Phone Number) (Name of Event)

am applying for a license to sell alcoholic liquor defined in the Liquor Control Act. I hereby solemnly swear to perform any and all duties and obligations required by said Act, and further certify that I am familiar with the requirements of said law. I also understand that the license, if granted, shall be valid only for the time, period, location, and event specified in this application.

1. Applicant's/Organization's Address: _____

1(a) License to be mailed to: _____ or Emailed to: _____

2. Manager/PIC's Address: _____ Day Phone - (____) _____ - _____ Evening Phone - (____) _____ - _____

3. Location of premises wherein license is to be used: _____ (Bldg./complex/Park Name) (Street) (City) (State) (Zip Code)

- 4. I agree to obtain alcoholic beverages from either a Delaware licensed retailer or wholesaler authorized to provide such alcoholic beverages.
5. It is understood, under penalty of law, that alcoholic beverages shall not be sold, served or dispensed to any person in attendance at this gathering that is under 21 years of age or who appears intoxicated.
6. It is understood that the sale of alcoholic beverages are not permitted between the hours of 1:00 a.m. 9:00 a.m.

7. I agree to sell the alcoholic beverages for consumption on the premises where sold only except that it is permissible for me to sell up to 10 gallons for off premise consumption by way of a raffle or auction, live or silent.
8. It is understood that alcoholic beverages remaining on the premise that are not opened, may be returned to the licensed wholesaler or retailer from which they were purchased or donated, within 30 days of the date of the gathering.
9. I submit _____ dollars in payment of full license fee at the rate of \$5.00 for one or two days, and \$2.00 per day for each day thereafter, Sundays and Holidays as defined in Title 4 Section 709, require an additional \$5.00.

 (Signature of Applicant) (Title) () - (Phone Number)

I understand, and approve, that the above applicant is making application for a license from the Office of the Alcoholic Beverage Control Commissioner to store alcoholic liquor for resale and consumption on the premises and limited off-premises consumption, during the above scheduled event located at:

 (Complete Address for Event) (Date(s) of Event)

 (Hours of Operation)

 (Signature of Owner of Hall/Home, Landlord or Rental Agent) (Title) () - (Phone Number)

 (Alternate Contact Person) () - (Phone Number)

PLEASE COMPLY WITH THE FOLLOWING REQUIREMENTS:

1. Organizations (other than #2 below) must submit current IRS Tax Form 990, or IRS Department of Treasury letter granting an exemption from federal income tax under Section 501(c)(3)
2. If a candidate, political organization, or party, you must submit proof of current registration with the Delaware Department of Elections.
3. The applicant must submit a floor plan of the area to be licensed. The floor plan must include all seating, bar area, entertainment and liquor storage
4. The completed application along with the proof of non-profit status, floor plan and the appropriate fee, must be **submitted no less than ten (10) days** prior to the date of the event. Timely submission will allow sufficient time for consideration by the OABC Commissioner.